



ARIZONA  
BILTMORE™



A WALDORF ASTORIA RESORT

# AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	NO. EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH NO.:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
ORDERED BY:			

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

➤ If you have a special request or need additional equipment, please call 602.954.2570. Email completed form to [azbexhibits@psav.com](mailto:azbexhibits@psav.com)

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 25% MARKUP IF ORDERED LESS THAN 14 DAYS PRIOR TO EVENT.**

VIDEO/DATA DISPLAY	QTY	PRICE	MONITORS	QTY	PRICE
DVD Player		\$ 95	24" Monitor (Table Stand)		\$ 145
LCD Projector		\$ 480	46" Monitor (Floor Stand)		\$ 525
<b>AUDIO EQUIPMENT</b>			55" Monitor (Floor Stand)		\$ 595
Individual Small Powered Speaker (up to five people)		\$ 80	70" Monitor (Dual-Post Stand, Table Stand, Speakers)		Please contact PSAV for quote
<b>ACCESSORIES</b>			<b>INTERNET ACCESS</b>		
Tripod Screens: 5'		\$ 90	Wired Internet Connection		\$ 250
42" - 54" Rolling Cart w/Black Skirt		\$ 45	Wireless Internet Connection		\$ 50
<b>CUSTOM ITEMS</b>			Dedicated Bandwidth		Please contact PSAV for quote
Laptop		\$ 250	<b>POWER</b>		
Banner Hanging		Please contact PSAV for quote	5 amp (includes power strip)		\$ 75
		\$	20 amp (includes power strip)		\$ 125
		\$	208V power—please specify plug configuration		Please contact PSAV for quote
		\$	Additional Power Strips		\$ 15

*Prices are for Exhibit Floor Only.*

*All rental prices subject to 25% markup if ordered less than 14 days prior to event.*

**SPECIAL REQUESTS** Please add any items not listed above that you require.


## ORDERING INSTRUCTIONS

**To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.**

Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable sales tax on equipment rental.

**TAX-EXEMPT STATUS** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

### CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

**Labor and/or service charges may apply, and/or loss damage waiver.**

## SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

1. The Arizona Biltmore
2. Hold for Arrival - Attn: Guest's Name and/or Organization Name
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
5. Address Packages to: 2400 E. Missouri Ave., Phoenix, AZ 85016

